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Extranjera : Ingles

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Curso: 5° 1° y 5°2°

Turno: Tarde

Actividad N° 2 (para el miércoles 15 y miércoles 22 de abril)

Consultas: enviar mail a pompeyacontreras@gmail.com

Objetivo: Identificar y emplear la información relacionada con la búsqueda de trabajo.

Realizar las tareas en la carpeta

What do you do when you look for a job? (¿Que hacemos cuando queremos buscar trabajo?)

Mention ways to look for a job (menciona de que manera se puede buscar trabajo)

1) Translate these texts into Spanish (Traducir estos textos a castellano)

## Which job would you apply for?

Classified		
<b>Bilingual Secretary</b> Word 98. Very good working conditions. Send C.V. to: C.M.D. P.O. Box 337 New York City	<b>Shop Assistants</b> International Company seeks assistants for a new supermarket. Secondary studies. Previous experience in similar post an advantage. Interviews: Monday to Thursday from 2 to 5 p.m. New Park Shopping Centre. Airport area.	<b>Office Boy/Girl</b> Mornings only. Preferably university student. Send handwritten letter to: Office. This paper.
<b>Royal Hotel</b> <b>Requires Waiter.</b> English and French. Excellent manners. No experience necessary. Apply personally. 442 Bridge Street.	<b>International Summer Resort</b> Needs young person only high season. Duties include taking messages and helping guests. English and Portuguese required. Phone today 212-394-4321 Extension 879	<b>Receptionist</b> Good English. Part-time job. Please phone 212-555-9999

## Reading

Buenos Aires, 18<sup>th</sup> December 1999

**Young people and work**

Dear Ronaldo,

Here I am. My school holidays started last Tuesday. As I have already told you I'm looking for a summer job. It isn't easy at all but I'm sure I'll succeed. A friend of mine got a job by putting his name down at an employment agency. I'm planning to do the same. They take on people on a temporary basis.

Last Sunday I read all the ads in the paper. I had to take into account what they asked for, so I chose the ones I found most suitable and convenient to my needs and qualifications and answered several of them. Now I realise how important it is to have computer skills and to know a foreign language.


Yesterday I went past a shop and there was a notice on the shop window asking for a junior assistant. I went in and they gave me an application form to complete. Perhaps they will call me for an interview.

As you can see I'm job hunting madly. Working so soon wasn't in my plans but it's an excellent way of earning money. I want to visit you.

I'm doing my best. I hope things turn out well.

Yours,  
Daniel

P.S.: How's life in Brazil? Send me some photographs of the place where you are living.



2) Answer these questions from the text. ( leer y contestar las siguientes preguntas referidas al la carta de Daniel)

- 1.- What kind of job is Daniel looking for?
- 2.- When did Daniel read the ads in the newspaper?
- 3.- How did his friend get a job?
- 4.- Which ads did Daniel choose?
- 5.- Why does he want to get a job?

3) Circle the correct option.. ( Redondear la opción correcta de acuerdo con el texto)

Daniel wants a (temporary / permanent) job.  
It is (easy / difficult) to find a job.  
He (realises / doesn't realise) it is important to know a foreign language.  
He (applied / didn't apply) for a job as a junior assistant.

4) Complete the application form with your personal information. ( completar la solicitud de trabajo con tu información personal)

Application form Job: Assistant

**THE AMERICAN CURIOSITY SHOP**

Name: .....  
Age:..... Nationality: ..... Address: .....  
Telephone: ..... E-mail: .....

Marital Status:  married  single

Education:  high school  university others .....

Completed:  Yes  No

Languages:  English  French  Portuguese others:.....  
 writes  writes  writes  writes  
 speaks  speaks  speaks  speaks

Previous experience in similar jobs:  Yes  No

Times available:  morning  afternoon  evening

Ready to work a) overtime  Yes  No  
b) weekends  Yes  No

Expected salary: .....

Signature: ..... Date:.....

5) Write a classified in English for a job similar to one in the text you translated in exercise 1 ( escribir un aviso clasificado en ingles parecido al que tuviste que traducir en el ejercicio 19)

Espero que se encuentren bien, si tienen dudas me mandan un mail con su consulta y con gusto les responderé. A cuidarse, quédate en casa, pronto volveremos a vernos

Miss Pompeya

